

	*	IN THE
Plaintiff	*	CIRCUIT COURT
VS	*	FOR
	*	ANNE ARUNDEL COUNTY
Defendant	*	CASE NO. C-

* * * * *

ORDER FOR SCHEDULING CONFERENCE

In accordance with Maryland Rule 2-504.1, it is _____, 20__ by the Circuit Court for Anne Arundel County, Maryland, hereby

ORDERED that counsel for the parties and any unrepresented parties shall attend a Scheduling Conference on _____, 20__ at _____ a.m./p.m. at the Circuit Court for Anne Arundel County, Maryland; and it is further

ORDERED that counsel shall ensure that their clients and, if applicable, all insurance representatives having full authority to negotiate settlement for their carrier, shall be available by telephone at the time of the Scheduling Conference; and it is further

ORDERED that the parties and their counsel shall discuss this matter sufficiently in advance of the conference and bring appropriate documents to enable them to participate meaningfully and to make decisions regarding settlement, to consider appropriate forms of alternative dispute resolution, limitation of issues, stipulations, and any other matters that may be considered at the conference.

Counsel are expected to have their schedules available so additional dates may be set.

Rule 2-507(b) Dismissal for Lack of Jurisdiction: An action against any defendant who has not been served or over whom the court has not otherwise acquired jurisdiction is subject to dismissal as to that defendant at the expiration of 120 days from the issuance of the original process directed to that defendant.

Failure by counsel and any unrepresented party to attend the scheduling conference as ordered may result in the imposition of monetary or other sanctions.

NOTE: If a party requires a postponement of the scheduling conference, the parties must contact opposing parties or counsel immediately and discuss the issue; then arrange a telephone conference call with the Assignment Office 410-222-1422, (ext. 2) to clear a new tentative date. Requests for re-setting of the Scheduling Conference will be reasonably granted, and an effort made to reset the matter within 60 days of when the case is at issue.

Please notify the Court Administrator (410)222-1404 as early as possible of any reasonable accommodation needed because of a disability or the need for an interpreter. Any other questions regarding this Order should be addressed to the Office of Civil Case Management (410) 222-1215.

Judge

Copies: